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Fundamentals of Management-Stephen P. Robbins 2001

Whether the topic is understanding e-business, six sigma, workplace violence, knowledge workers, Internet job searches, or visionary leadership, Stephen Robbins and David DeCenzo cover it thoroughly and in a way that truly captures the issues facing managers in the twenty-first century. Its not enough just to know about management you have to possess the skills to match! With Robbins and DeCenzos new edition, youll learn so much about the real world of management, including: *Why Amazon.com is revolutionizing the book-selling industry *How SiloCaf, a coffee bean processing plant, uses sophisticated technologically-based controls to enhance productivity and ensure consistent quality in its work *Why companies like London Fog are struggling to survive *How teams at Hewlett-Packard redesigned a production process, cut waste, controlled costs, and increased productivity *New techniques that can make a university more efficient and responsive to its students

Fundamentals of Management-Stephen P. Robbins 2015-10

For Principles of Management courses. The Practical Tools of Management Presented Through In-depth Practice Fundamentals of Management is the most engaging and up-to-date introduction to management resource on the market today. Covering the essential concepts of management, it provides a solid foundation for understanding the key issues and offers a strong, practical focus, including the latest research on what works for managers and what doesn't. The Tenth Edition has been updated with the latest coverage on hot topics such as sustainability, holacracy, the sharing economy, gamification, data analytics/big data, BYOD (bring your own device), and wearable technology. Engaging and fun videos and exercises motivate readers and give them the practice they need to become successful managers. Also Available with MyManagementLab™ MyManagementLab is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. NOTE: You are purchasing a standalone product; MyManagementLab does not come packaged with this content. If you would like to purchase both the physical text and MyManagementLab search for: 0134303172 / 9780134303178 Fundamentals of Management: Essential Concepts and Applications Plus MyManagementLab with Pearson eText -- Access Card Package Package consists of: 0134237471 / 9780134237473 Fundamentals of Management: Essential Concepts and Applications 0134240693 / 9780134240695 MyManagementLab with Pearson eText -- Access Card -- for Fundamentals of Management: Essential Concepts and Applications

Management, Global Edition-Stephen P. Robbins 2015-06-01

For undergraduate Principles of Management courses REAL Managers, REAL Experiences With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare

your students to enter the job market. Management, Thirteenth Edition vividly illustrates effective management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, students will see and experience management in action, helping them understand how the concepts they're learning actually work in today's dynamic business world. Students will gain hands-on practice applying management concepts with MyManagementLab. They'll engage in real business situations with simulations, build their management skills by writing and talking about different management scenarios, have access to a video library to help put concepts into perspective, and more. Also available with MyManagementLab MyManagementLab is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. Please note that the product you are purchasing does not include MyManagementLab. MyManagementLab Join over 11 million students benefiting from Pearson MyLabs This title can be supported by MyManagementLab, an online homework and tutorial system designed to test and build your understanding. Would you like to use the power of MyManagementLab to accelerate your learning? You need both an access card and a course ID to access MyManagementLab. These are the steps you need to take: 1. Make sure that your lecturer is already using the system Ask your lecturer before purchasing a MyLab product as you will need a course ID from them before you can gain access to the system. 2. Check whether an access card has been included with the book at a reduced cost If it has, it will be on the inside back cover of the book. 3. If you have a course ID but no access code, you can benefit from MyManagementLab at a reduced price by purchasing a pack containing a copy of the book and an access code for MyManagementLab (ISBN:9781292090313) 4. If your lecturer is using the MyLab and you would like to purchase the product... Go to www.mymanagementlab.com to buy access to this interactive study programme. For educator access, contact your Pearson representative. To find out who your Pearson representative is, visit www.pearsoned.co.uk/replocator

Principles of Management (Collection)-Dev Patnaik 2011-10-24

The Truth About Managing People offers real solutions for the make-or-break problems faced by every manager. Readers will discover: how to overcome the true obstacles to teamwork; why too much communication can be as dangerous as too little; how to improve hiring and employee evaluations; how to heal layoff survivor sickness; even how to learn charisma. This isn't someone's opinion; it's a definitive, evidence-based guide to effective management: a set of bedrock principles to rely on throughout an entire management career. The Rules of Management: They're surprisingly easy to learn and live by. Now, Richard Templar's brought them all together in one place. Templar covers everything from setting realistic targets to holding effective meetings; finding the right people to inspiring loyalty. Learn when and how to let your people think they know more than you (even if they don't) -- and recognize when they really do The first edition of The Rules of Management became a global

phenomenon, topping bestseller charts around the world. This new, even better edition contains 10 brand new rules to take you further, faster. In *Wired to Care*, top business strategist Dev Patnaik tells the story of how organizations of all kinds prosper when they tap into a power each of us already has: empathy, the ability to reach outside of ourselves and connect with other people. When people inside a company develop a shared sense of what's going on in the world, they see new opportunities faster than their competitors. They have the courage to take a risk on something new. And they have the gut-level certitude to stick with an idea that doesn't take off right away. People are *Wired to Care*, and many of the world's best organizations are, too.

Management-Stephen Robbins 2017-01-09

NOTE: This edition features the same content as the traditional text in a convenient, three-hole-punched, loose-leaf version. Student Value Editions also offer a great value; this format costs significantly less than a new textbook. Before purchasing, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of MyLab™ and Mastering™ platforms exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a Course ID, provided by your instructor, to register for and use MyLab and Mastering platforms. For undergraduate Principles of Management courses. This package includes MyLab Management . REAL managers, REAL experiences With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare individuals to enter the job market. Management, 14th Edition vividly illustrates effective management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, you'll see and experience management in action, helping you understand how the concepts you're learning about actually work in today's dynamic business world. Personalize learning with MyLab Management MyLab™ Management is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts.

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Fundamentals of Management-Stephen P. Robbins 2013

Robbins/DeCenzo is a brief, paperback text that gives students more depth and breadth with practical tools to practice their management skills than any other textbook. The eighth edition provides a self-contained section on developing management skills and includes new exercises, modules, and boxes.

Fundamentals of Management-Stephen P. Robbins 2003

Management, eBook, Global Edition-Stephen P. Robbins 2017-08-22

The full text downloaded to your computer With eBooks you can: search for key concepts, words and phrases make highlights and notes as you study share your notes with friends eBooks are downloaded to your computer and accessible either offline through the Bookshelf (available as a free download), available online and also via the iPad and Android apps. Upon purchase, you will receive via email the code and instructions on how to access this product. Time limit The eBooks products do not have an expiry date. You will continue to access your digital ebook products whilst you have your Bookshelf installed. For undergraduate Principles of Management courses. REAL managers, REAL experiences With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare your students to enter the job market. Management, 14th Edition vividly illustrates effective

management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, students will see and experience management in action, helping them understand how the concepts they're learning actually work in today's dynamic business world.

Fundamentals of Management-Stephen P. Robbins 2014-01-09

For Principles of Management courses. The practical tools of management presented through in-depth practice Fundamentals of Management is a brief, paperback text that gives students more depth and breadth with practical tools to practice their management skills than any other textbook. The Ninth Edition introduces a new and exciting design and includes new chapter openers, case applications, and exercises. MyManagementLab for Fundamentals of Management is a total learning package.

MyManagementLab is an online homework, tutorial, and assessment program that truly engages students in learning. It helps students better prepare for class, quizzes, and exams--resulting in better performance in the course--and provides educators a dynamic set of tools for gauging individual and class progress. This program will provide a better teaching and learning experience--for you and your students. Here's how: Personalize Learning with MyManagementLab: Inspire the exchange of new ideas and foster intriguing discussions with the abundant resources found in MyManagementLab. Encourage Students to Apply Concepts: Throughout the text, the authors provide examples of how concepts work, while providing an opportunity to practice and review material. Stay on the Cutting-Edge of Management Practice: There are always new issues and ideas confronting managers, which is why this edition now includes new and updated exercises, modules, and boxes. Note: You are purchasing a standalone product; MyLab does not come packaged with this content. If you would like to purchase both the physical text and MyLab search for ISBN-10: 0133773213/ISBN-13: 9780133773217. That package includes ISBN-10: 013349991X/ISBN-13: 9780133499919 and ISBN-10: 0133506835/ISBN-13: 9780133506839. MyLab is not a self-paced technology and should only be purchased when required by an instructor.

The Truth About Managing People-Stephen P. Robbins 2012-10-09

In the Third Edition of the bestselling book, *The Truth About Managing People*, bestselling author Stephen Robbins shares even more proven principles for handling virtually every management challenge. Robbins delivers 61 real solutions for the make-or-break problems faced by every manager. Readers will learn how to overcome the true obstacles to teamwork; why too much communication can be as dangerous as too little; how to improve your hiring and employee evaluations; how to heal "layoff survivor sickness"; how to manage a diverse culture; and ways to lead effectively in a digital world. New truths include: how to nurture friendly employees, forget about age stereotypes, first impressions count, be a good citizen, techniques for managing a diverse age group, and ethical leadership among others.

Management-Stephen P. Robbins 2017-01-09

For undergraduate Principles of Management courses. REAL managers, REAL experiences With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare individuals to enter the job market. Management, 14th Edition vividly illustrates effective management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, you'll see and experience management in action, helping you understand how the concepts you're learning about actually work in today's dynamic business world. Also available with MyLab Management MyLab Management is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. Note: You are purchasing a standalone product; MyLab does not come packaged with this content. Students, if

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Management: the Essentials-Stephen Robbins 2013-08-28

Robbins Management: The Essentials covers the concepts essential to management in the 21st century in a fresh, lively format that's perfectly suited to a typical university semester. The second edition features new and in-depth coverage of sustainability, ethics and corporate social responsibility and new case studies from local and international businesses.

Strategic Management in Action-Mary Coulter 2013

Strategic Management in Action presents current strategic management theories and practice in an engaging and easy-to-read format. Coulter effectively blends theory with plenty of opportunity to practice throughout the text, providing readers with the ideologies, ethical dilemmas, and unique strategies of today's real managers and organizations in action.

Human Resource Management-David A. DeCenzo 1998-12-18

Over the past decade, management practice has gone through dramatic changes. Workforce diversity, downsizing, reengineering, total quality management, outsourcing, and rediscovering the importance of satisfying the customer, all has a significant impact on Human Resources. The new Sixth Edition of De Cenzo/Robbins' Human Resource Management features a current, real-world perspective that gives readers a crystal-clear picture of what today's HRM is really like. Emphasizing the application of theory, the Sixth Edition carefully integrates real examples with the most up-to-date information available.

Human Resource Management-Raymond A. Noe 2006

As competitors strive to win the war for talent, effective human resource management is necessary to gain true competitive advantage in the marketplace. Three challenges companies face are sustainability, technology, and globalization. Human Resource Management 5th Edition brings these challenges to life by highlighting real-world examples pertaining to these issues and relating it to the concepts within the chapter. This best-selling McGraw-Hill/Irwin Human Resource Management title provides students with the technical background needed to be a knowledgeable consumer of human resource (HR) products and services, to manage HR effectively, or to be a successful HR professional. While clearly strategic in nature, the text also emphasizes how managers can more effectively acquire, develop, compensate, and manage the internal and external environment that relates to the management of human resources.

Principles of Management-David S. Bright

Principles of Management is designed to meet the scope and sequence requirements of the introductory course on management. This is a traditional approach to management using the leading, planning, organizing, and controlling approach. Management is a broad business discipline, and the Principles of Management course covers many management areas such as human resource management and strategic management, as well behavioral areas such as motivation. No one individual can be an expert in all areas of management, so an additional benefit of this text is that specialists in a variety of areas have authored individual chapters.

Operations Management-Robert Dan Reid 2019-12

"Today, companies are competing in a very different environment than they were only a few years ago. Rapid changes such as a globally interconnected environment, the Internet, big data analytics, advances in technology, and sustainability imperatives have required businesses to adapt their standard practices. Operations management (OM) is the critical function through which companies can succeed in this competitive landscape. Operations management concepts are not confined to one department. Rather, they are far-reaching, affecting every functional aspect of the organization. Whether studying accounting, finance, human resources, information technology, management, marketing, or purchasing, students need to understand the critical impact operations management has on any business"--

Management-Stephen P. Robbins 2009

Introduction to management and organizations -- Management history -- Organizational culture and environment -- Managing in a global environment -- Social responsibility and managerial ethics -- Managers as decision makers -- Foundations of planning -- Strategic management -- Organizational structure and design -- Managing human resources -- Managing teams -- Managing change and innovation -- Understanding individual behavior -- Managers and communication -- Motivating employees -- Managers as leaders -- Introduction to controlling -- Managing operations.

Fundamentals of Human Resource Management-David A. DeCenzo 2007

Written in a clear, lively, concise, and conversational style, this book addresses the most critical issues in human resource management (HRM). The authors achieve a delicate balance between basic HRM functions and the new world of HRM. Their new ninth edition focuses on a broad-based market, helping you build a strong foundation in the essential elements of HRM. Relevant HR topics that are making news today are also covered, such as work benefits, drug testing, minimum wages, stock options and more. Instructors -- Use this book with WileyPLUS, an integrated suite of teaching and learning resources, to help your students reach their full potential. You and your students will get an online version of this textbook, homework management tools, interactive presentation resources, and more. Visit www.wiley.com/college/wileyplus or contact your Wiley representative for more information.

Foundations of Management-Robbins & Bergman & Stagg 2008-11-11

FOUNDATIONS OF MANAGEMENT 3e has been written to address the needs of introductory management subjects that require an accessible and concise introduction. This streamlined text of 15 chapters covers the principal concepts of management to provide students with a solid foundation for understanding key issues. Management is a dynamic discipline and a textbook in this area must constantly undergo significant changes to prepare students to manage modern, ever-changing organisations within our transforming world. This new third edition builds on the success of its previous editions by exploring the new challenges that face managers today. New topics and features have been added to better reflect the field of management and to capture the excitement of this dynamic discipline. The text highlights six integrative topics throughout. These topics are managing for sustainability, globalisation, innovation, customer service, diversity and ethics. In particular, we believe the inclusion of managing for sustainability is an important recognition of the challenge that must be met by today's managers and organisations as they start to tackle the issue of global warming. This best-selling text is not a book that just describes management theories. In addition it includes many practical examples and cases, which illustrate the theories in action. As it successfully integrates the various functions of management, the book establishes a dialogue with managers from a variety of fields. This third edition continues to make management concepts meaningful and to excite readers about the possibilities of careers in management.

Organizational Behavior-Stephen P. Robbins 2007

The most comprehensive, reality-based review of organizational behavior of its kind, this volume prepares readers to explain and predict behavior in organizations at three levels: the individual, the group, and the organization system. Features a lively, conversational style, extensive examples, case applications, skill-building modules, Ethical Dilemma exercises, Myth or Science? boxes, and more. Values, Attitudes, and Job Satisfaction. Personality and Emotions. Perception and Individual Decision Making. Basic Motivation Concepts. Motivation: From Concepts to Applications. Understanding Work Teams. Communication. Basic Approaches to Leadership. Contemporary Issues in Leadership. Power and Politics. Conflict and Negotiation. Technology and Work Design. Human Resource Policies and Practices. Organizational Culture. Organizational Change and Stress Management. For anyone interested in organizational behavior, organizational psychology, or human relations.

Essentials of Organizational Behavior-Stephen P. Robbins 2011-06-02

ALERT: Before you purchase, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of Pearson's MyLab & Mastering products exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a CourseID, provided by your instructor, to register for and use Pearson's MyLab & Mastering products. Packages Access codes for Pearson's MyLab & Mastering products may not be included when purchasing or renting from companies other than Pearson; check with the seller before completing your purchase. Used or rental books If you rent or purchase a used book with an access code, the access code may have been redeemed previously and you may have to purchase a new access code. Access codes Access codes that are purchased from sellers other than Pearson carry a higher risk of being either the wrong ISBN or a previously redeemed code. Check with the seller prior to purchase. -- For one-semester undergraduate and graduate level courses in Organizational Behavior. Concise fundamentals for students. Ultimate flexibility for instructors. This bestselling, brief alternative for the OB course covers all the key concepts needed to understand, predict, and respond to the behavior of people in real-world organizations. This text also includes cutting-edge topics and streamlined pedagogy to allow maximum flexibility in designing and shaping your course. The eleventh edition contains expanded and updated coverage on international issues, as well as new sections on the management of information, safety and emotions at work, risk aversion, self-determination theory, managing information, and downsizing. Accompanied by mymanagementlab! See the hands in the air, hear the roar of discussion—be a rock star in the classroom. mymanagementlab makes it easier for you to rock the classroom by helping you hold students accountable for class preparation, and getting students engaged in the material through an array of relevant teaching and media resources. Visit mymanagementlab.com for more information.

Higher Engineering Mathematics-John Bird 2017-04-07

Now in its eighth edition, Higher Engineering Mathematics has helped thousands of students succeed in their exams. Theory is kept to a minimum, with the emphasis firmly placed on problem-solving skills, making this a thoroughly practical introduction to the advanced engineering mathematics that students need to master. The extensive and thorough topic coverage makes this an ideal text for upper-level vocational courses and for undergraduate degree courses. It is also supported by a fully updated companion website with resources for both students and lecturers. It has full solutions to all 2,000 further questions contained in the 277 practice exercises.

Management-Stephen P. Robbins 2014-12-24

NOTE: You are purchasing a standalone product; MasteringA&P does not come packaged with this content. If you would like to purchase both the physical text and MasteringA&P search for ISBN-10: 013397300X /ISBN-13: 9780133973006. That package includes ISBN-10: 0133910296 /ISBN-13: 9780133910292 and ISBN-10: 0133935736/ISBN-13: 9780133935738. For undergraduate Principles of

Management courses REAL Managers, REAL Experiences With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare you to enter the job market. Management, Thirteenth Edition vividly illustrates effective management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, you will see and experience management in action, helping you understand how the concepts you are reading about actually work in today's dynamic business world. Gain hands-on practice applying management concepts with MyManagementLab. Engage in real business situations with simulations, build management skills by writing and talking about different management scenarios, access a video library to help put concepts into perspective, and more. Also available with MyManagementLab. MyManagementLab is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts.

The Truth about Managing People-- and Nothing But the Truth-Stephen P. Robbins 2003

This isn't just "someone's opinion"...It's the first, definitive, evidence-based guide to effective management. In *The Truth About Managing People...and Nothing but the Truth*, Robbins delivers principles you can rely on throughout your entire management career--regardless of your organization, role or title. This is a management book that cuts through the soft opinion and conjecture books that have dominated the business shelves in recent years and shows what management researchers know actually works, or doesn't work, when it comes to managing people. Drawing on the author's 30+ years of research and textbook writing experience, Robbins has distilled the results of thousands of research studies on human behavior into over 60 proven "truths" that can transform how you manage people--and the results that are achieved. The author provides guidance to you organized around key, human-behavior-related problem areas that managers face (hiring, motivation, leadership, communication, team building, conflict management, job design, evaluating performance and coping with change), along with guidance to help you apply the information and improve your managerial effectiveness.

Engineering Mathematics-John Bird 2017-07-14

Now in its eighth edition, Engineering Mathematics is an established textbook that has helped thousands of students to succeed in their exams. John Bird's approach is based on worked examples and interactive problems. Mathematical theories are explained in a straightforward manner, being supported by practical engineering examples and applications in order to ensure that readers can relate theory to practice. The extensive and thorough topic coverage makes this an ideal text for a range of Level 2 and 3 engineering courses. This title is supported by a companion website with resources for both students and lecturers, including lists of essential formulae and multiple choice tests.

Fundamentals of Organizational Behaviour-Nancy Langton 2010-03-15

Building on the success of the previous edition and the running theme that OB is for Everyone, this new edition presents all the essential topics in Organizational Behavior in a concise and readable format. *Fundamentals of Organizational Behaviour, Fourth Canadian Edition*, helps students make the connections between the subject, the world of research that supports OB, and students' everyday lives, both now and in their future careers.

Management-Stephen P. Robbins 2002

6E-7, Robbins, Stephen P., Coulter, Mary, *Management, 7/E** Robbins and Coulter's best-selling book demonstrates the real-world applications of management concepts and makes management come alive by bringing real managers and readers together. As it successfully integrates the various functions of management, the book establishes a dialogue with managers from a variety of fields Chapter-opening

"A Managers Dilemma" vignettes introduce readers to real situations—faced by real managers, and chapter-ending "Real Managers Respond to Opening Dilemma" discussions explore successful resolutions—both using the concepts covered in each chapter. These chapters cover an introduction to management and organizations, management yesterday and today, organizational culture and environment, managing in a global environment, social responsibility and managerial ethics, managing entrepreneurial ventures, decision-making, managing change and innovation, understanding groups and teams, and much more. For all level managers in a variety of fields.

Management-Stephen P. Robbins 2012

For Principles of Management courses. REAL Managers, REAL Experiences: Bring management theories to life! This bestselling principles text vividly illustrates management theories by incorporating the perspectives of real-life managers. Throughout this text, students will see and experience management in action, helping them understand how the concepts they're reading about work in today's business world. The eleventh edition contains two new chapters on diversity and change, as well as updated information and scenarios featuring REAL managers at work. Accompanied by mymanagementlab! See the hands in the air, hear the roar of discussion—be a rock star in the classroom. mymanagementlab makes it easier for you to rock the classroom by helping you hold students accountable for class preparation, and getting students engaged in the material through an array of relevant teaching and media resources. Visit mymanagementlab.com for more information. This title is a Pearson Global Edition. The Editorial team at Pearson has worked closely with educators around the world to include content which is especially relevant to students outside the United States.

Organizational Behavior-Stephen P. Robbins 2013

Management-Stephen P. Robbins 2013-01-07

Directed primarily toward undergraduate Management or Business college/university majors, this text also provides practical content to current and aspiring industry professionals. This bestselling text vividly illustrates management theories by incorporating the perspectives of real-life managers. Throughout this text, readers will see and experience management in action, helping them understand how the concepts they're reading about work in today's business world.

Organizational Behavior, Student Value Edition-Stephen P. Robbins 2016-01-06

Fundamentals of Collection Development and Management-Peggy Johnson 2009

Addresses the art of controlling and updating your library's collection. Discussions of the importance and logistics of electronic resources are integrated throughout the book.

Management-Stephen P. Robbins 2005

For courses in Principles of Management or Introduction to Management. Robbins and Coulter's best-selling text demonstrates the real-world applications of management concepts and makes management come alive by bringing real managers and students together. As it successfully integrates the various functions of management, the book establishes a dialogue with managers from a variety of fields.

Fundamentals of Management, [ECH Master]-Stephen P. Robbins 2010

Essentials of Management-

Decide and Conquer-Stephen P. Robbins 2014-10-06

Make better decisions - every day, everywhere! Decide and Conquer, Second Edition brings together all the practical skills you need to do just that. This quick, concise book identifies every key obstacle to quality decision-making and shows exactly how to overcome them. You'll discover how your personality impacts your decision-making, why instincts and experience can lead you astray, how to simplify complex decisions without oversimplifying them and much more. Renowned management author Dr. Stephen P. Robbins translates cutting-edge research findings about human behavior and decision-making into language anyone can understand - and act upon. In this Second Edition, he provides many new and updated examples, updated research, and new coverage, including these crucial new topics: Are you a Maximizer or a Satisficer - and what it means for your decision-making Overcoming the familiarity bias, adaptation bias, and fear-of-loss bias How to stop throwing good money after bad Knowing when doing nothing is your best option Accounting for gendered decision-making styles Decide and Conquer, Second Edition covers everything from goal-setting and risk-taking to overconfidence to procrastination, and offers indispensable insights for overcoming the multiple biases that are built into all human decision-makers. You'll use Robbins' powerful techniques to improve every decision you make - about your relationships, career, finances, everything!

Management-Stephen P. Robbins 2020

"This course and this book are about management and managers. Managers are one thing that all organizations--no matter the size, kind, or location--need. And there's no doubt that the world managers face has changed, is changing, and will continue to change. The dynamic nature of today's organizations means both rewards and challenges for the individuals who will be managing those organizations. Management is a dynamic subject, and a textbook on it should reflect those changes to help prepare you to manage under the current conditions. We've written this 14th edition of Management to provide you with the best possible understanding of what it means to be a manager confronting change and to best prepare you for that reality. But not every student aspires to a career in management. And even if you do, you may be five or ten years away from reaching a managerial position. So you might rightly feel that taking a course in management now may be getting ahead of the game. We hear you. In response to these concerns, we've added new material to this book that is important and relevant to everyone working in an organization--manager and non-manager alike. Our "Workplace Confidential" pages identify, analyze, and offer suggestions for dealing with the major challenges that surveys indicate frustrate employees the most. You should find these pages valuable for helping you survive and thrive in your workplace. Surprisingly, this topic has rarely been addressed in business programs. Inclusion in an introductory management course appeared to us to be a logical place to introduce these challenges and to provide guidance in handling them"--

The Art of Leadership-Michael Lopp 2020-05-13

Many people think leadership is a higher calling that resides exclusively with a select few who practice and preach big, complex leadership philosophies. But as this practical book reveals, what's most important for leadership is principled consistency. Time and again, small things done well build trust and respect within a team. Using stories from his time at Netscape, Apple, and Slack, Michael Lopp presents a series of small but compelling practices to help you build leadership skills. You'll learn how to create teams that are highly productive, highly respected, and highly trusted. Lopp has been speaking and writing about this topic for over a decade and now maintains a Slack leadership channel with over 13,000 members. The essays in this book examine the practical skills Lopp learned from exceptional leaders—as a manager at Netscape, a senior manager and director at Apple, and an executive at Slack. You'll learn how to apply these lessons to your own experience.

Management, Second Arab World Edition-Stephen P. Robbins 2015-08-07

